



**CITY OF KENORA
FINANCE & ADMINISTRATION COMMITTEE
AGENDA**

(Followed by Community Services & Operations Committees)

TUESDAY, DECEMBER 12, 2006

3:30 P.M. TO 6:30 P.M.

CITY HALL COUNCIL CHAMBERS

A. PUBLIC INFORMATION NOTICES AS PER BY-LAW NUMBER 14-2003

N/A

B. DECLARATION OF PECUNIARY INTEREST

C. CONFIRMATION OF MINUTES

October 17, 2006.

D. DEPUTATIONS

3:30 p.m. – Don Cameron – Kenora Thistle Celebration Committee

E. REPORTS:-

Councillor R. McMillan - Chair

NO.	REPORT SUBJECT	DISPOSITION
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1. Chamber of Commerce – Mayor’s Award

RECOMMENDATION:

THAT Council of the City of Kenora hereby supports the Chamber of Commerce Mayor’s Award for 2007 and allocate \$250.00 in the 2007 Council budget for that purpose

2. Business License Appeal – Hearing Date

3. Charitable Donation – Sunset Trail Riders

Report to follow.....(K. Brown)

4. Capital Asset Reporting Req.’s & Budget Consultation Policy

RECOMMENDATION:

THAT Council approve the Municipal Budget Public Consultation Policy for implementation by the City’s 2008 municipal budget process; and further

THAT Administration be directed to pursue costs related to the contracting out of workload related to both the implementation of the capital asset reporting requirements under PSAB Section PS 3150 as well as the new municipal budget public consultation policy.

5. Appointment of One (1) Kenora Shoppers Mall Rep.

Harbourtown Centre Committee.

RECOMMENDATION:

THAT Janet Alcock be hereby appointed to the Kenora Harbourtown Centre Committee as the Kenora Shoppers Mall Representative, with a term to expire November 30, 2010.

6. Council Appointment – Kenora Hydro

RECOMMENDATION:

THAT Councillor Andrew Poirier be hereby appointed to the Kenora Hydro Board of Directors with a term to expire November 30, 2010.

7. January/February, 2007 Meeting Schedule

RECOMMENDATION:

THAT Council hereby adopts the Standing Committee & Council Meeting Schedule for January and February, 2007 as attached to the City Clerk’s December 7 report.

8. LOW Hospital Foundation – Bill Inserts for Tree of Life Campaign

RECOMMENDATION:

THAT the requested stuffer from the LOW Hospital Foundation (Tree of Life Campaign) be approved for inclusion in the December KMTS telephone bills; and

THAT the \$.05 stuffer fee be waived in accordance with Council policy and approval be given to insert the Lake of the Woods District Hospital Foundation stuffer in our KMTS bills for the month of December 2006.

9. 2007 Municipal Insurance

RECOMMENDATION:

THAT Council receive the following proposals for the City’s 2007 Municipal Insurance requirements:-

- Frank Cowan Company (The Standard) - \$ 496,642.00**
- Jardine Lloyd Thompson Canada (The Standard) - \$418,589.00**
- BFL Canada (Lk of the Wds Insurance) - \$509,063.00**

AND FURTHER THAT the proposal from The Standard with coverage through Jardine Lloyd Thompson for the period of January 1, 2007 to January 1, 2008 in the amount of \$418,589.00, be hereby accepted.

10. Council attendance at AMO’s Training & Development Series

Module 1 in Dryden – February 21/07.

11. OGRA/ROMA 2007 Conference – Feb. 25-28 (Toronto)

RECOMMENDATION:

THAT the following be authorized to attend the Ontario Good Roads Association/ROMA Annual Conference taking place in Toronto, February 25 to 28, 2007:-

- _____
- _____
- _____
- _____

AND THAT all eligible expenses in accordance with Council’s Travel & Per Diem Policy, be hereby approved.

12. Provincial Offences Prosecutor

RECOMMENDATION:

THAT Council approve the contract between Rick Strain, POA Prosecutor and the City of Kenora for POA prosecution services to 31 December 2008; and further

THAT three readings be given to a by-law authorizing the contract between Rick Strain, POA Prosecutor and the City of Kenora for this purpose.

13. Employee Computer Purchase Policy

RECOMMENDATION:

THAT Council approve the amended Municipal Employee Computer Purchase Policy no HR-2-13.

14. Section 357 - Cancellation and Refund of Taxes

RECOMMENDATION:

THAT the Section 357 tax adjustments totaling \$458,719.56, (plus applicable penalty adjustment), with potential refunds of \$457,933.34 be approved.

15. Proclamation – “Kenora Thistle Week”

RECOMMENDATION:

THAT the Mayor be and is hereby authorized to proclaim the week of January 13 to 21, 2007 as “Kenora Thistle Week” in and for the City of Kenora.

16. Reminder Public ZBLA Meetings – Monday, December 18th: Information Only

- 4:10 p.m. – Official Plan (OTIS Holdings)
- 4:25 p.m. – Zoning (Beaucage)
- 4:35 p.m. – Zoning (Museum Annex)
- 4:45 p.m. – Zoning (Ramchandrar)

ITEMS ON HOLD:

- Meeting Schedule 2007 Municipal Budget Preliminary Plan HOLD
- Hospital Action Plan HOLD
- Draft Noise By-law Summary of Comments

OTHER BUSINESS

Update on any outstanding required Committee Appointments

NEXT MEETING

- Tuesday, January 9, 2007.

ADJOURNMENT